

Parishioner - \$1,075.00 (does not include fee for music & wedding coordinator and altar servers) Registered 6 months prior to reserving the date for your wedding.

Non Parishioner - \$1,575 (does not include fee for music & wedding coordinator and altar servers)

St. Matthew Church

219 Fayette St., Conshohocken, PA 19428

610-828-0424 press 4 for the office

TO RESERVE THE CHURCH FOR YOUR WEDDING

Please forward the following items to St. Matthew's within 30 days your initial request for a wedding date:

Your contact information.

(The addresses, day and evening telephone numbers, e-mail addresses for you and your fiancée.)

The names and locations of your home parishes if not registered at St. Matthew's.

A letter from the priest officiating at your wedding (if the priest is coming from another parish) acknowledging his willingness to assist you with your marriage preparation and officiate at your wedding.)

Your deposit of \$500 (non-refundable) to reserve your wedding date.

The date and time for your rehearsal. (This is scheduled with the Wedding Coordinator Maria Donovan)

OTHER ITEMS THAT WILL BE NEEDED PRIOR TO THE WEDDING ARE AS FOLLOWS:

Your baptismal certificates – if you were not baptized at St. Matthew's call the rectory where you were Baptized to get your updated Baptismal certificate. (These should not be dated more than six months prior to your wedding date).

Pre-Cana – St. Matthew's offers pre-cana to register call Deacon Mike Kubiak 610-828-0424 press 5

The Pre-Nuptial Investigation (PNI) (Completed with the assistance of the priest officiating at your wedding.)

(4) Witness letters stating you have never been married – written by family members or close friends.

SIX (6) MONTHS PRIOR TO YOUR WEDDING

Contact Maria Donovan – The Wedding Coordinator – 610-828-7729/or email elenadonovan@gmail.com she will help you organize events at the church, your rehearsal as well as give instructions with regards to decoration/floral tips. Total fee \$175 this fee reflects eight hours spent planning and executing your wedding. (checks made payable to Maria Donovan 2 weeks before or the night of your rehearsal)

THREE (3) MONTHS PRIOR TO YOUR WEDDING

Contact Joyce Kelly to arrange the music for the day of the wedding. 610-805-9002/or email JM KEL13@gmail.com

Organist/Vocalist Fee \$350 – Organist only \$300 – Other Instrumentals \$200 – Extra Rehearsal \$50 (checks made payable to Joyce Kelly 2 wks before your wedding)

Two (2) MONTHS PRIOR TO YOUR WEDDING:

Procure the Civil Marriage License

ONE (1) MONTH BEFORE THE WEDDING, PLEASE MAIL OR DROP OFF THE FOLLOWING ITEMS:

\$575.00 (parishioner) / \$1,075 (non-parishioner) balance for the church & processing fee for paperwork.

\$15.00 each (2) altar server – cash if possible

Baptismal certificates

The Civil Marriage License

Pre-Cana certificate