

Parishioner - \$1,540.00 (does not include fee for music & wedding coordinator and altar servers) Registered 6 months prior to reserving the date for your wedding. (new rates effective Dec 1, 2017)

Non Parishioner - \$1,700.00 (does not include fee for music & wedding coordinator and altar servers) (New rates effective Dec 1, 2017)

**St. Matthew Church
219 Fayette St., Conshohocken, PA 19428
610-828-0424 press 4 for the office**

TO RESERVE THE CHURCH FOR YOUR WEDDING

- Fill out the Wedding Form on line** and we will get back to you within a couple of days to let you know if the date is available. Once we get back to you we will schedule an appointment for you to come and fill out some minor paperwork and drop off a **deposit of \$500 (non-refundable) to reserve your wedding date. A balance of \$1,040.00 is due one month before the wedding for a parishioner/non-parishioner \$1,200.00.**
- A letter from the priest officiating at your wedding** (only if the priest is coming from another parish acknowledging his willingness to assist you with your marriage preparation and officiate at your wedding.)
- All Wedding rehearsals are scheduled through Maria Donovan elenadonovan@gmail.com** she is the Wedding Coordinator for your rehearsal and the day of your wedding. She conducts and oversees this for Fr. Heron.

OTHER ITEMS THAT WILL BE NEEDED PRIOR TO THE WEDDING ARE AS FOLLOWS:

- Your baptismal certificates** – if you were not baptized at St. Matthew’s, St. Mary’s, St. Gertrude’s or SS Cosmas & Damian call the rectory where you were Baptized to get your updated Baptismal certificate. (These should not be dated more than six months prior to your wedding date).
- Pre-Cana** – St. Matthews offers pre-cana please call the office for information. Other parishes that offer pre-cana: Epiphany of Our Lord - Ply Mtg - 610-828-8634, Mother of Divine Providence - K of P - 610-265-4178, St. John the Baptist - Manayunk - 215-482-4600, Immaculate Heart of Mary - Roxborough - 215-483-1000, Visitation - Norristown - 610-539-5572, St. Philip Neri – Laffayette Hill – 610-828-5717 – you can go anywhere for pre-cana classes.
- The Pre-Nuptial Investigation (PNI)**
- (4) Witness letters stating you have never been married** – written by family members or close friends.

SIX (6) MONTHS PRIOR TO YOUR WEDDING

- Contact Maria Donovan** – The Wedding Coordinator – 610-828-7729/or email elenadonovan@gmail.com she will help you organize events at the church, your rehearsal as well as give instructions with regards to decoration/floral tips. Total fee \$175 this fee reflects eight hours spent planning and executing your wedding. (checks made payable to Maria Donovan 2 weeks before or the night of your rehearsal)

THREE (3) MONTHS PRIOR TO YOUR WEDDING

- Contact Joyce Kelly** to arrange the music for the day of the wedding. 610-805-9002/or email JMKEL13@gmail.com
Organist/Vocalist Fee \$350 – Organist only \$300 – Other Instrumentals \$200 – Extra Rehearsal \$50
(checks made payable to Joyce Kelly 2 wks before your wedding)

Two (2) MONTHS PRIOR TO YOUR WEDDING:

- Procure the Civil Marriage License

ONE (1) MONTH BEFORE THE WEDDING, PLEASE MAIL OR DROP OFF THE FOLLOWING ITEMS:

- \$1,040.00 (parishioner) / \$1,200 (non-parishioner) balance for the church & processing fee for paperwork.**
- \$15.00 each** (2) altar server – cash if possible
- Baptismal certificates
- The Civil Marriage License Pre-Cana certificate